

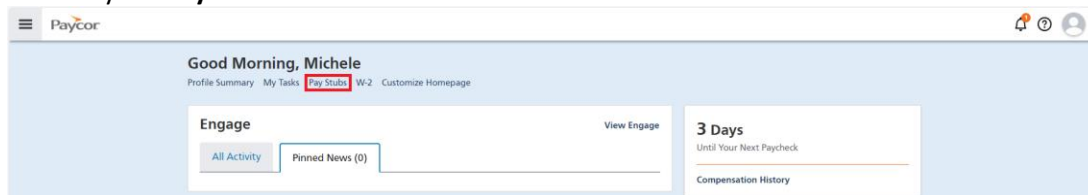
# VIEW YOUR PAYSTUB

As of January 2024, employee paystubs are visible in [Paycor](#). This document provides instructions on how you can view your paystubs within the Paycor System.

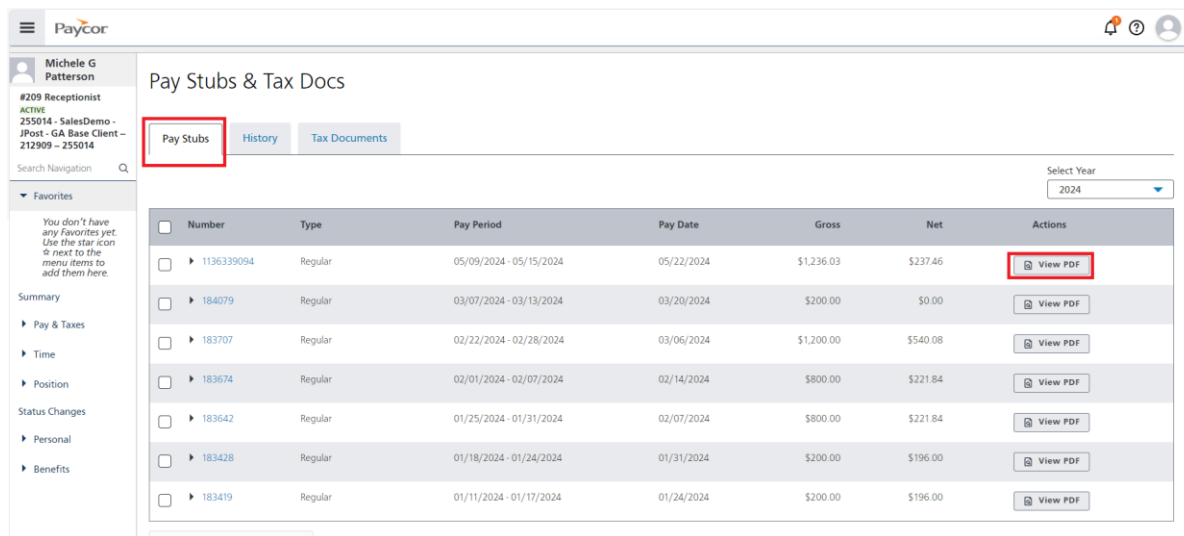
**\*\* PLEASE NOTE:** Paystubs prior to January 2024 are available in [Arches](#). Should you need to find a paystub from 2023 or before, please log in to the Arches system to obtain them. **\*\***

To begin, log in to Paycor at [www.augustana.edu/Paycor](http://www.augustana.edu/Paycor). You can always find the Paycor link on the Augustana website by going to the **Faculty & Staff** page, and looking under **Quick Links**. Use your Augustana Single Sign On Credentials (what you use to access your email and log into your computer) and go through the Duo multi-factor authentication process.

1. At the top of the left side of the screen, under the welcome message, you will see a link to view your **Pay Stubs**.



2. On the page a list of paystubs will be displayed. Select the **View PDF** button to view your Paystub.

A screenshot of the Paycor "Pay Stubs & Tax Docs" page. The "Pay Stubs" tab is selected. A table lists several paystubs with columns for Number, Type, Pay Period, Pay Date, Gross, and Net. The "View PDF" button for the first paystub is highlighted with a red box.

Number	Type	Pay Period	Pay Date	Gross	Net	Actions
1136339094	Regular	05/09/2024 - 05/15/2024	05/22/2024	\$1,236.03	\$237.46	View PDF
184079	Regular	03/07/2024 - 03/13/2024	03/20/2024	\$200.00	\$0.00	View PDF
183707	Regular	02/22/2024 - 02/28/2024	03/06/2024	\$1,200.00	\$540.08	View PDF
183674	Regular	02/01/2024 - 02/07/2024	02/14/2024	\$800.00	\$221.84	View PDF
183642	Regular	01/25/2024 - 01/31/2024	02/07/2024	\$800.00	\$221.84	View PDF
183428	Regular	01/18/2024 - 01/24/2024	01/31/2024	\$200.00	\$196.00	View PDF
183419	Regular	01/11/2024 - 01/17/2024	01/24/2024	\$200.00	\$196.00	View PDF

If you have questions about reading your paystub, you can view [the Interactive Pay Stub Overview](#) that is visible on our [Paycor Resources page](#).