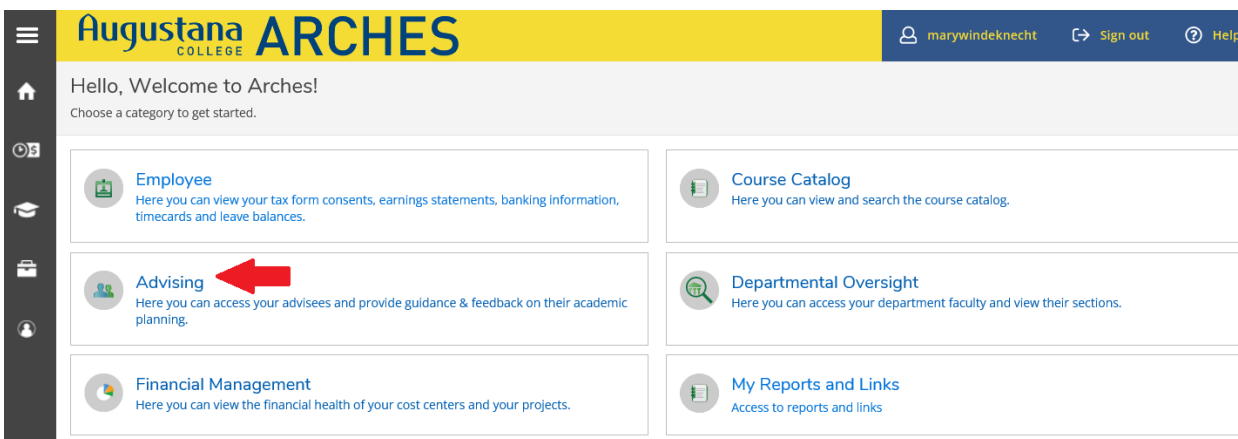


# Your advisee's class schedule in Arches

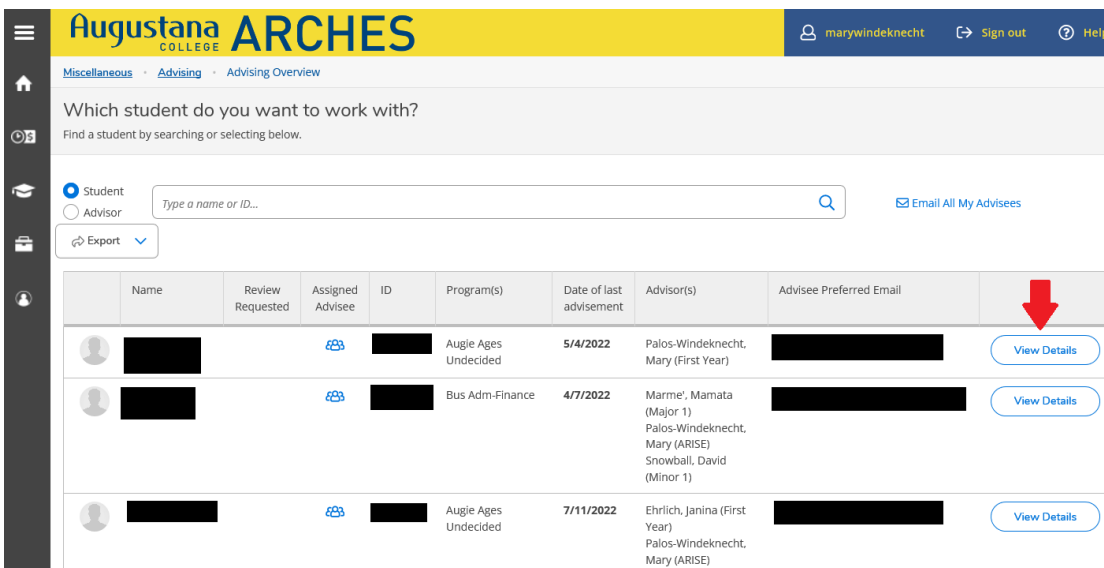
1) Log in to Arches.



2) Click on "Advising" on the main menu.



3) Your list of major and minor advisees will appear. Click on "View Details" for a specific advisee.



4) Click on “Course Plan.”

5) Choose the term you want to see and click on either “List” or “Calendar” below.

6) The “List” view provides the list of classes for which the student is registered for that semester. It may also include courses the student planned, but did not register for. See Varsity Soccer below. You may see duplicate courses here as well.

List      Calendar

Approve    Deny    Protect    Unprotect

<input checked="" type="checkbox"/>	Approval	Course	Credits	Instructor	Time	Location
<input type="checkbox"/>		FYI-100-23: Intro to Liberal Arts ✓ Registered, but not started	1 Credits	Miller, Todd	M 9:00 AM - 10:00 AM 9/6/2022 - 12/16/2022	Sorensen, 114 Lecture
<input type="checkbox"/>		FYI-101-23: First Year Inquiry ✓ Registered, but not started	4 Credits	Lorenz, Megan	MWF 12:00 PM - 1:15 PM 9/6/2022 - 12/16/2022	Olin Center, 208 Lecture
<input type="checkbox"/>		HEPE-224-01: Varsity Soccer-Men	1 Credits	Regan, Michael	TBD 9/6/2022 - 12/16/2022	Pea-Activity Crse Dnu TBD Co-Curricular
<input type="checkbox"/>		SOAN-101-05: Intro to Sociology ✓ Registered, but not started	4 Credits	Ragon, Kate	MWF 3:00 PM - 4:15 PM 9/6/2022 - 12/16/2022	Olin Center, 105 Lecture
<input type="checkbox"/>		THEA-100-01: Intro to Theatre ✓ Registered, but not started	4 Credits	Popple, Jennifer	MWF 1:30 PM - 2:45 PM 9/6/2022 - 12/16/2022	Brunner, BLACKBOX Lecture

7) The “Calendar” option (different student than above) shows you the daily schedule grid. Any course highlighted in green is a registered course. Sections with no meeting time appear at the bottom of the grid.

The screenshot displays a student's daily schedule grid. On the left, there are course details for FYI-100: Intro to Liberal Arts, FYI-100-04: Intro to Liberal Arts (Registered, but not started), and FYI-101: First Year Inquiry. The grid shows the following schedule:

Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10am		MATH-140-01		MATH-140-01		MATH-140-01	
11am							
12pm		GRD-180-01		GRD-180-01			
1pm			FYI-100-04				
2pm							
3pm			FYI-101-04				
4pm					FYI-101-04		
5pm							
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							

Sections with no meeting time:

- MUEN-129 Choir Audition Section 01 Faculty: Hurty, Jon

For information on the other tabs in the student folder in Arches, watch this [brief video](#). To return to other advisor resources for Arches, click [here](#).